

# Food And Agricultural Research and Extension Institute

## ASEF 2: Full Paper Guidelines

### General notes:

- Full papers will be published in the Proceedings
- Carefully go through the guidelines and prepare your Full Paper accordingly
- All third-party work included in your paper should be properly acknowledged with references
- Please ensure that your manuscript does not contain typographical, grammatical and language errors. Upon the completion of your full paper please have the written materials proof-read by a colleague.

### Paper structure

- Title with authors, institutions same as the abstract as accepted by the Organising Committee
- Abstract
- Introduction
- Materials and Methods
- Results and Discussion
- Conclusions
- Acknowledgements
- References
- Appendix (if any)

### Paper format

- Language: Preferably English English
- Length : Within 10 pages maximum, including figures, tables/charts, references and appendix if any
- Font: 12 pt, Times New Roman; Text justified

### Paper submission

- The paper should be submitted as a Microsoft Word document in editable .doc format or .docx format (not as a PDF or a zipped file)
- Set the pagesize to A4 with margins of 2.54cm all around. Please do not insert headers, footers or page numbers. Do not refer to page numbers in your text as these will be changed.
- Send the Completed Full Paper to [asef2@farei.mu](mailto:asef2@farei.mu) on **or before 30 September 2023**.
- The Organising Committee will review your paper and send you back for submitting the revised version for the proceedings

### Paper Template

- Carefully go through the full paper template to find descriptive guidelines on Text format, Language, Page Numbers, Acronyms, Bullet list, Numbering, Equations, tables and figures, Titles of tables and figures, Use of Visual Material, Citations, Acknowledgements, References, and Appendix
- References should follow the Harvard referencing style, which means that primary references in the text should be in the format (Nugus 1999) and should then be listed at the end of the paper as per the following examples:

Brooks, I. and Weatherston, J. (1997) *The Business Environment: Challenges and Changes*, Prentice Hall, London.

Brown, S.L. and Eisenhardt, K.M. (1998) *Competing on the Edge: Strategy as Structured Chaos*, Harvard Business School Press, Boston.